



KwetterBekkie's Daycare (PTY) LTD REG Nr. 2020/726742/07 Directors: JG Greyling, HC Greyling

Amandelstr 111, Amanda Glen, Durbanville Cell: 079 694 4448 or 082 897 3939

Email: info@kwetterbekkies.co.za

Welcome to KwetterBekkie's Grade R!

My wish for every child in KwetterBekkie's Grade R is to come to school every day with a BIG smile and to want to be here! Our staff strives to stimulate and teach each child so that he/she can develop according to his/her own potential and abilities.

Our main goal with KwetterBekkie's Grade R is to prepare our children effectively for Grade 1 through excellent and qualified Foundation Phase teachers supported by therapists. Together, we will live out our values of development, safety, fun, and knowledge every day! Religion remains very important to us and we continue to teach our children about Jesus and the right values.

Our staff also lives by these values. Parents who object to their child participating in religious instruction must apply in writing to the Principal for the exclusion of their child during the religious exercise. KwetterBekkie's Grade R staff have a passion and love for children that they live out EVERY day. Our staff consists of qualified teachers and trained assistants. We are happy to share our 32 years of teaching experience with our little ones. We keep our classes as small as possible so that each child receives a lot of individual attention and love.

We create a little school in a home-like, but slightly more formal and structured environment – to prepare our children for the "big" school.

KwetterBekkie's greetings,

Stellie (Owner)"

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Grade R – TIMES

Pre - Care:	07:00 – 08:00
Grade R:	08:00 – 12:30
After - Care:	12:30 – 17:30

SCHOOL HOURS

The official school hours are from 08:00 to 12:30, Monday to Friday. Please ensure that children are dropped off at school on time in the mornings. Children who do not attend aftercare must be picked up promptly at 12:30, as staff are not responsible for children after 12:45. We kindly request that all our children attend school regularly and do not stay away unnecessarily.

PRE - CARE

The doors will open at 07:00 for parents who use this service. The children will go to their respective classes at 08:00. Cereal will be given to the children during this time.

AFTER - CARE

An aftercare option is available from Monday to Friday from 12:30 to 17:30. Lunch will be given at 13:00 for the children who go to aftercare. Assistants will help with this service in the afternoon. No academic work will be offered during this time. Lunch can only be served to children that are joining us for after care.

HOLIDAY CARE

Holiday care will be offered during the holidays from 07:00 to 17:30, Monday to Friday. During this time, fun activities and plenty of playtime will be provided for the children. Holiday care will be offered during the March, June/July, and September holidays. There will be no holiday care during the December holidays. Siblings (not older than 9) of our Grade R children are welcome to attend our holiday care. The costs will be provided upon inquiry.

ADMISSION REQUIREMENTS

Our Grade R classes are for children who turn 6(SIX) years old in the relevant school year. Children in Grade R may only attend the school for an additional year on the recommendation of the class teacher, the Principal, and with the permission of the WCED. Proof of intervention must be submitted, and parents must apply for exemption from compulsory school attendance. The final approval for admission rests with the School Governing Body.

GOVERNING BODY/PARENT COMMITTEE

KwetterBekies Grade R is managed by an elected governing body/parent committee, chosen from the parents and staff of the school. Only parents with a child in the school are

eligible and can serve on the governing body/parent committee. This governing body/parent committee manages both the practical and some of the financial aspects of the school.

CLASSES

KwetterBekkie's Grade R has 3 Afrikaans classes and 1 English class. We keep our classes as small as possible to give all the necessary individual attention to the children. Each class has a qualified B.Ed teacher. We also have trained assistants who support and help the class teacher.

SPEECH, OCCUPATIONAL, AND PHYSIOTHERAPIST

There will be therapists on the premises who can support the class teachers. It will not be necessary for parents to drive around if their children need therapy. The costs for these services are between the parents and the respective therapist.

The details of the therapists:

THERAPIST	NAME OF THERAPIST	CONTACT NUMBER	EMAIL
Speech therapist	Annelize Claasens	021 – 975 3696	littlefiguresofspeech@gmail.com
Speech therapist	Ivette Weyers	021 – 975 3696	littlefiguresofspeech@gmail.com
Occupational therapist	Johanlie De Bruin	083 447 5107	johanlieot@gmail.com
Physiotherapist	Rozelle du Toit	084 766 0214	
Physiotherapist	Sumeri van Niekerk	064 722 7235	

CURRICULUM

The Grade R classes follow the National Curriculum and Assessment Policy Statement (CAPS) as prescribed by the Department of Basic Education. The curriculum provides for learning to take place in different ways so that children learn in a manner that suits their capabilities and learning style. During Afrikaans Huistaal lessons, the Funda Wande program will be used as in schools, and "Jolly Phonics" during English Home Language.

DAILY PROGRAM AND PLANNING

The departmental program is followed, which includes creative, cognitive, music, movement, and perceptual activities. Children are also provided with a wide variety of

educational toys. We especially emphasise the holistic development of the child and focus on the following learning areas: Literacy, Numeracy, and Life Skills. The different learning areas focused on will ensure that children can work independently, work with peers, make decisions, and learn responsibility.

The daily program will include the following:

- Arrival
- Free play
- Health check
- Attendance, Bible, singing, birthdays, weather discussion, news
- Morning circle/theme discussion
- Work time
- Small group activity
- Clean up time
- Hand washing and toilet routine
- Snack time
- Music and movement
- Free play
- Hand washing and toilet routine
- Storytime
- Lunchtime (aftercare children)
- Rest time (aftercare children)

Activities during Free Play consist of the following:

FREE PLAY INDOORS	FREE PLAY OUTDOORS
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Free art (painting, drawing, modeling)	Water and mud play
Tearing and cutting	Sand play
Pasting	Sensory play
Block area	Fantasy play
Fine motor activities (holding pencils, tongs and hair clips, puzzles, threading, weaving, decorating frames)	Large motor activities (climbing, swinging, balancing, etc.)
Fantasy play	Block games
Book area	Ball games
Discovery area (interest table, sorting of cards)	Toys with wheels
Music area	Sandpit play
Writing area	Art activities that take place outside

THEMES

We will offer a theme weekly/bi-weekly. Themes are based on the child's field of experience and their interests. You will receive a list of the respective themes every term. You are welcome to discuss these themes with your child at home or in the car. During theme discussions, the children actively participate. The theme table will depict the theme of the week. Each week will focus on a sound, number, and concept. Children will occasionally have the opportunity to bring different items/pictures from home and share them with their peers, preparing them for oral presentations in primary school (show and tell).

LEARNING AREAS

The different learning areas focused on will ensure that children can work independently, work with peers, make decisions, and learn responsibility. There will be the following learning areas/play corners that are regularly changed so that the children can learn different skills and not get bored. For example, construction, art, reading corner, fantasy play, experiment, and literacy. Much attention will also be given to gross and fine motor skills, as well as sensory play and other perceptual activities.

ACADEMIC PROGRESS

Continuous assessment will take place throughout the year. In the 1st term, an adjustment report will also be sent to parents. At the end of each quarter, the children will receive a complete progress report. During the term, the teachers will provide feedback on your child's development. If necessary, appointments will be made if there are any concerns, so that we can address the problem or issue as soon as possible.

PARENT MEETINGS

There will be formal parent meetings in Term 1 and 2 during which parents will have the opportunity to make appointments with the teachers. Thorough feedback will be given. If we

are concerned about a child, there will be an opportunity in Term 3 and 4 to make another appointment with the teacher.

HOMEWORK

We have a no-homework policy at our school. If there are things/work that children struggle with or that require more practice, we will inform parents. These things can then be practiced at home in a playful manner. For us, it is important that our children play and spend time with Mom and Dad when they come home. Tips and fun ideas will be shared with parents.

GRADE 1 SCHOOL READINESS TESTS/EVALUATION

By September/October, there will be an opportunity for parents to have their children evaluated for school readiness for Grade 1. The school will share all the necessary information with parents.

REQUIREMENTS PER TERM

Our children need the following items per term. Please bring the requirements to school in the FIRST week in a marked (with the child's name) plastic bag. Individual items do not need to be marked. It is expected that each parent sends the requirements per term.

TERM 1

- 2 packs of wet wipes
- 4 rolls of toilet paper
- 1 large bottle of Dettol (750ml)
- 2 boxes of tissues
- 1 pack of plasters without pictures
- 1 liquid hand soap
- 1 bottle of air freshener
- 1 large bottle of hand sanitizer
- 2 rolls of paper towel

TERM 2

- 2 packs of wet wipes
- 5 rolls of toilet paper

- 2 boxes of tissues
- 1 liquid hand soap
- 1 bottle of air freshener
- 1 large bottle of hand sanitizer
- 1 roll of paper towel

TERM 3 and 4

We will inform you of the requirements for Term 3 and 4. Parents will receive a list at the end of the previous term. It will not be all the requirements again, just what is needed at the school.

OTHER REQUIREMENTS

A list of other requirements will be sent to parents. We are also looking into an option to use a stationery supplier like PNA or Spectra to pre-pack the requirements for parents.

WHAT OUR CHILDREN SHOULD BRING TO SCHOOL EVERY DAY

Bag/backpack clearly marked with the child's name and surname, containing the following items:

- An extra clean set of clothes/underwear (all marked). Please make sure there is ENOUGH underwear for accidents/getting dirty - better too much than too little.
- Children should NOT wear their best clothes to school, as we play and get messy a lot. Don't feel sorry for the clothes.
- Lunchbox with healthy snacks and a bottle of water or cool drink/juice (marked). One (1) bottle is enough; if the bottle is empty, we will fill it with nice cold water, which also encourages our children to drink water. Please try to stick to one (1) bottle; the children learn to take their bottle out of the "water tray," and if there is always a different bottle, they get confused.
- Sun hat (for the hot summer days). The hats stay at school during the summer months.
- Sunscreen (for the extra hot summer days). Please apply sunscreen to your child's face and ears before dropping them off in the morning, especially in summer. We will reapply it in the afternoon.
- Plastic bags for dirty/wet clothes. We do not wash dirty or wet clothes; they will be placed in the bags in the backpack.
- Shoes: must be able to put on and take off their shoes by themselves.
- Summer: barefoot or very comfortable shoes/sandals.

LOST ITEMS

Lost crate:

All items that are not marked will be placed in the crate throughout the term. Please check there if you are looking for something that is lost. We will place the crate at reception at certain times. PLEASE MARK ALL ITEMS CLEARLY! If everything is clearly marked, it prevents the wrong items from ending up in bags. If something from another child accidentally ends up in your child's bag, please return it the next day.

LUNCHBOXES

WE ALWAYS KEEP THE LUNCHBOX AS HEALTHY AS POSSIBLE! NO fizzy drinks or energy drinks, please! Lunchboxes and drink bottles must be CLEARLY marked. All the loose containers in the lunchbox must also be clearly marked. Water bottles should not have caps that need to be unscrewed (e.g., Valpre bottles). Sweets and other treats can only be packed on a FRIDAY (No chewing gum, please).

BIRTHDAYS

A birthday is a big event in every child's life. We make a big fuss of the birthday child on their special day. The staff will ensure the child feels special and loved. Parents are welcome to send a birthday cake (with candles), cupcakes, or party packs for the children to school. However, we ask that it not be TOO much candy/sweets. A suitable date must be arranged with us in advance. You will receive a list at the beginning of the year with the birthdays of all the children.

ILLNESSES

Children with contagious diseases must be kept at home until their condition is no longer contagious. Feverish and sick children unfortunately cannot be accommodated and should preferably be cared for at home. Children on antibiotics must be cared for at home for at least the first 2 (TWO) days. Please inform us if your child is sick. We will only give pain syrup (Panado) at your request, after we have contacted you. The necessary consent form must be completed and on file with us. Parents will be called if you send your sick child to school. We must consider all the other children and the staff.

Medicine book: The entry MUST be complete and parents must sign it. NO medication (other than Panado) will be given if there is no entry. The medicine must be placed in the medicine holder and not left on the cupboard or in the child's bag. Please also inform us of the illness your child has/had, so that we can monitor the other children for any similar symptoms.

If your child has shown any of the following symptoms in the past 24 hours, they should preferably stay at home:

- Vomiting
- Diarrhea
- Eye infection
- Worms
- Head lice
- High fever
- Rash
- Any other contagious disease or childhood illness

Please inform us as soon as possible if your child has a contagious disease or head lice, so that we can inform the other children's parents. If the doctor says it is safe for the child to come to school, please send a doctor's certificate with them. This is very important!

PUBLIC HOLIDAYS / VACATIONS

At the beginning of the year, each parent will receive a list of dates indicating when KwetterBekkies Grade R will be closed, including public holidays and school holidays. Please note that no facilities will be available during these days. HOLIDAY CARE will be offered during the March, June/July, and September holidays. There are no extra costs for holiday care. However, there will be NO HOLIDAY CARE in December when the school closes. A list will be posted in advance to determine who will attend holiday care. Please respect the date by which the list must be completed. Our planning for the holiday is based on this.

In DECEMBER, KwetterBekkies Grade R and aftercare close along with the WCED schools and start in January with the WCED schools. December fees are fully payable, as our fees are calculated over 12 (twelve) months.

EXTRACURRICULAR ACTIVITIES

Various extracurricular activities are offered from February in Grade R. The following possible extracurricular activities are offered at KwetterBekkies:

- Playball
- Monkeynastix
- Kinderkinetics
- Dance Mouse
- Rugga Roots
- Funky Phonics
- Wicket Cricket
- Music Minds
- Clamber Club
- Cool-2-feel
- Curious Kriek
- Robotics

The above activities are offered once a week during school hours or in the afternoon. Times and days will be communicated to parents. The fees for the above activities are additional and are NOT included in our monthly rates. The fees are paid directly to the persons in charge. All the necessary information regarding the different extracurricular activities will be provided during our Information Evening at the beginning of the year. During our Information Evening, there will be an exhibition of the different extracurricular activities.

It would be good if each child could participate in at least one (1) extracurricular activity, but it is not mandatory. Our activities are chosen and determined so that there is something for everyone to do and where there is the most interest.

OUTDOOR PLAY AREA

Our outdoor play area will be a safe and exploratory area where the children can play, climb, and just be kids. During outdoor play, we will work on gross motor skills, social skills, and cultivate healthy habits like exercise. An expert occupational therapist helped us design the playground.

PARKING

Please consider each other when parking. We ask for your patience in this regard. Do not linger unnecessarily during drop-off and pick-up. Also, make sure there are no children exiting the vehicle or walking around it.

CHANGE OF PERSONAL INFORMATION

Please inform us of any changes in address, phone number, or doctor so that we can update our information on file and in our system.

TOYS

NO toys are to be brought to school. They get lost, broken, and cause great sadness among the children. Exceptions can be made, considering the child's emotional needs. Sometimes children take blocks or other items from school home in their bags or pockets 😊. You don't need to be upset, just ask them to return it the next day.

FANTASY CLOTHING/FANTASY PLAY/DRESS-UP DAY

If there are old concert clothes/costumes lying around in your homes, such as old hats, clothes, scarves, handbags, fantasy costumes, wings, masks, etc., you can send them to school. Our children love "dress-up." I also ask that if we dress up for a theme or a specific day, parents ensure that their child wears something accordingly. It's not nice if they come to school and everyone is dressed up and they are not. Please do not incur unnecessary expenses for this – rummage through the closets and think creatively. You will be informed of the dates in advance.

FUNDRAISING

There will be a fundraising event every term. The funds will be used to further improve and beautify our school. Everything will be reinvested in the school. You will be informed in advance. We appreciate your cooperation in this regard. We alternate the fundraising events to keep them interesting for everyone. It is also an ideal opportunity to meet new people and maybe make new friends. Some of the fundraising events throughout the year will take place together with KwetterBekies Daycare.

DISCIPLINE / BEHAVIOR

If your child is guilty of bullying (hitting, pushing, biting, kicking, etc.) or bullying behaviour that occurs regularly, please understand that we will inform you. We (parents and school) will then work together on a strategy to handle and stop the behaviour. If we experience discipline problems, we will also inform the parents so that we can work on it as a team.

ANTI-BULLYING PROGRAM

KwetterBekkies Grade R will offer the Anti-Bullying program once a year. During the program, our children will learn that we love each other and do not hurt each other with words or physically. This will be explained to the children in a very practical way.

COMMUNICATION

All correspondence will be via email or WhatsApp. Please ensure that we have your correct email address. It is important that parents pay attention to these writings or WhatsApp messages, as important information is conveyed. A WhatsApp group will be created where Admin can quickly share information and photos with parents.

NOTICE OF ABSENCES

Please inform us by 07:30 via email or WhatsApp to the Principal if your child is absent.

FACEBOOK PHOTOS / SOCIAL MEDIA

Please complete the necessary consent form to share photos on Facebook, if you approve. The form is completed along with the enrollment form. It is your choice as parents whether we may share photos on social media or not.

PROFESSIONAL PHOTOS

Professional photos will be taken once a year at KwetterBekkies Grade R. Parents will be informed of the date in advance. The ordering of photos is at your own expense. There will be a list where you can indicate if you want photos taken.

FACEBOOK / WEBSITE

Please visit our website and FB page to get a sense of how we do things :

FB Uitzicht: <https://www.facebook.com/KwetterBekkiesUitzicht>

FB Sonstraal: <https://www.facebook.com/KwetterBekkiesSonstraal>

FB Brackenfell: <https://www.facebook.com/KwetterBekkiesBrackenfell>

FB Graad R: <https://www.facebook.com/KwetterBekkiesGraadR>

Website: <https://kwetterbekkies.co.za>

SAFETY AND GATE

If someone else is picking up your child from school, please inform the Principal by phone or WhatsApp. If employees of parents are picking up the children, we also need to be aware of this. Please send a photo of the person picking up your child via WhatsApp.

NO child should be asked to open the gate. This is very important!

Please make sure the gate is CLOSED when you leave.

KWETTERBEKKIES T-SHIRTS/SWEATERS

We have KwetterBekkies T-shirts and sweaters that the children can wear. The T-shirts and sweaters will be available for purchase. Our KwetterBekkies wear their T-shirts during outings and on special occasions, as well as any other day of the week. Orders for the T-shirts and sweaters will be taken at the beginning of the year and again later in the year if there are new children.

KWETTERBEKKIES TUCKSHOP

On Fridays, children will have the opportunity to buy something nice at the KwetterBekkies Tuckshop. This teaches them to make decisions about what they want to buy with their money. We might have a few good and ingenious businessmen/women among the group. 😊

PAYMENTS AND FEES

Invoices are emailed to parents around the 24th of each month and are payable by the end of the month. All fees are therefore payable in advance. KwetterBekkies Grade R fees are spread over 12 months. KwetterBekkies Grade R also has certain financial obligations that must be met monthly, and we ask you to please make your payments promptly. If you have not paid by the second of a month, you will receive a reminder. From the 4th of a month, a 10% penalty will be charged. The following rates are for 2026.

MONTHLY FEES FOR 2026

Pre - care: R500 per month (Breakfast included)

Grade R: R3,400 per month over 12 months

After - care: R1,000 per month (Lunch included)

Holiday care is included in the monthly fees. We try to keep our annual increase as low as possible, but there will be an ANNUAL increase every JANUARY, calculated considering the existing inflation rate and other economic/financial factors. The school fees for the following year are determined at the end of October of the current year and will be communicated to parents in writing thereafter.

OTHER FEES PAYABLE: 2026

Registration fee: R1,500 per child (payable once-off)

The registration fee is payable upon enrollment of the Grade R KwetterBekkie. The fee secures your child's place with us. The registration fee is NOT refundable. Children who may be re-enrolled for the following year do not pay the registration fee again.

Development/Stationery fee: R1,200 per child (payable annually)

The development fee is payable along with the January fee and is paid annually. The money is used for the purchase of stationery, to cover administrative costs, as well as necessities such as new puzzles, educational games, toys, and reading books.

TERMINATION OF ATTENDANCE

It is mandatory to give ONE full calendar month's written notice if you decide to disenroll your child from KwetterBekkies Grade R for any reason. The full monthly fee is payable for the notice calendar month. Parents will still be obliged to pay December's fees. If children go on vacation during the school term or cannot attend school for any other reason, the monthly fee must still be paid. This will also be the case if parents decide to keep a child out of school for a period during the winter months due to illness or on the recommendation of a pediatrician/doctor.

BANK DETAILS

Account name: KwetterBekkies Daycare/Grade R

Bank: FNB Cape Gate Branch code: 250655

Cheque account: 62869408536

IMPORTANT:

Please ALWAYS use the following example of reference with all payments: KBR followed by your child's name – e.g., "KBR Nika"

Please inform us of events that have taken place at home or in the family that may cause unusual behaviour in your child (such as a parent being away, someone passing away, a pet going missing, etc.). This is VERY IMPORTANT! This way, we can give EXTRA love, attention, and hugs.

CONSTRUCTIVE CRITISM

We welcome you to come and speak to us immediately about any matter that concerns you, so we can address it. Without your input, we cannot build a strong and credible Grade R school. All you need to do now is arrange an appointment to come and visit us or complete the necessary registration form. We look forward to meeting you and your little one. If you have any questions, please feel free to ask.

The Grade R program complements the home environment, and continuous efforts will be made to create a safe and calm atmosphere where children can learn, laugh, and play.



We trust that your child will truly be happy at KwetterBekkie's Grade R.

My staff and I commit to looking after your child to the best of our abilities and knowledge.

