KwetterBekkies Daycare & Campus

KwetterBekkies Daycare (PTY) LTD | REG Nr. 2020/726742/07 | DIRECTORS: JG Greyling, HC Greyling
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INFORMATION PIECE 2027

Welcome at KwetterBekkies Campus

Grade RR and Grade R!

My wish for every child at KwetterBekkies Campus Grade RR and Grade R is to come to school every day with a BIG smile and to want to be here!

Our staff strives to stimulate and teach every child so that he/she can develop according to his/her own potential and abilities. Our main goal with KwetterBekkies Campus is to prepare our children effectively our little ones for Grade 1 through excellent, qualified Foundation Phase teachers supported by therapists.

Together, we will live out our values of development, safety, fun and knowledge every day!

Religion remains important to us and we continue to teach our little ones about Jesus and the right values. Our staff also live according to these values. Parents who object to their child participating in religious instruction must apply in writing to the Principal for their child/children to be excluded during the religious session.

The staff of KwetterBekkies Campus have a passion and love for children which they live out EVERY day. Our staff consists of qualified teachers and trained assistants.

We are proud to share our knowledge gained from 31 years of teaching experience with our little ones. We keep our classes as small as possible so that every child receives plenty of individual attention and love. We create a little school in a homely, yet slightly more formal and structured environment – in order to prepare our little ones 100% for "big" school.

KwetterBekkies greetings

Stellie (Owner)



Grade RR and R times

Grade R: **06:30 – 12:00**

Aftercare: **12:00 – 18:00 (Monday to Thursday)**

12:00 – 17:30 (Fridays)

Full day and half day options for Grade RR and R.

SCHOOL HOURS

The official school hours are from 08:00 to 12:00, Monday to Friday. Please ensure that children are dropped off at school on time in the mornings. Children who do not attend aftercare must please be collected promptly at 12:00, as staff are not responsible for children after 12:00. We kindly ask that all our children attend school regularly and do not stay away unnecessarily.

The children will go to their respective classes at 08:00. Porridge will be served at 08:00.

AFTERCARE

An aftercare option is available from Monday to Thursday from 12:00 to 18:00. Fridays from 12:00 to 17:30. Lunch will be served at 12:15 for the children attending aftercare. Assistants will help with this service in the afternoon. No academic work will be offered during this time. Only children attending aftercare eat lunch at school.

HOLIDAY CARE

Holiday care will be offered during the holidays from 06:30 to 18:00, Monday to Thursday. Fridays 06:30 to 17:30. During this time, fun activities and plenty of playtime will be offered. Holiday care will be offered during the March and September holidays. Holiday care closes at the end of the year together with the WCED schools. No holiday care is offered during the December holiday. Brothers and sisters (not older than 9) of our KwetterBekkies Campus children are welcome to attend our holiday care. Costs will be provided on request. There will be **one week during the June/July** holiday when the school will be closed. We will communicate this date to parents well in advance.

ADMISSION REQUIREMENTS

Our Grade RR classes are for children aged 4–5 years. Our Grade R classes are for children who turn 6 (SIX) during the relevant school year. Grade R children may only attend the school for an additional year on the recommendation of the class teacher and Principal and with permission from WCED. Proof of intervention must be submitted and parents must apply for exemption from compulsory school attendance. Final approval for admission rests with the School Governing Body.

SCHOOL GOVERNING BODY / PARENT COMMITTEE

KwetterBekkies Campus is managed by an elected School Governing Body/Parent Committee, chosen from the parents and staff of the school. Only parents with a child at the school are eligible and may serve on the School Governing Body/Parent Committee. This School Governing Body/Parent Committee manages the practical as well as some of the financial aspects of the school.

CLASSES

We keep our classes as small as possible to provide all the necessary individual attention to the children. Each class has a trained B.Ed. teacher. We also have trained assistants who support and assist the class teacher.

SPEECH, OCCUPATIONAL AND PHYSIOTHERAPISTS

Therapists will be available on the premises to support the class teachers. Parents will therefore not need to drive around if their children require therapy. Costs for these services are arranged between the parents and the relevant therapist.

Therapist details:

THERAPIST	THERAPIST NAME	CONTACT NUMBER	EMAIL ADDRESS
Speech Therapist	Annelize Claasens	021 – 975 3696	littlefiguresofspeech@gmail.com
Speech Therapist	Ivette Weyers	021 – 975 3696	littlefiguresofspeech@gmail.com
Occupational Therapist	Johanlie de Bruin	083 447 5107	johanlieot@gmail.com
Physiotherapist	Rozelle du Toit	084 766 0214	
Physiotherapist	Sumeri van Niekerk	064 722 7235	

CURRICULUM

The Grade RR classes follow the ELDA programme, with developed themes. The Grade R classes follow the National Curriculum and Assessment Policy Statement (CAPS) as prescribed by the Department of Basic Education. The curriculum allows learning to take place in different ways so that children can learn according to their intelligence and learning style. During Home Language instruction, the Funda Wande programme will be used as it is used in schools, and "Jolly Phonics" during Home Language.

DAILY PROGRAMME AND PLANNING

The Departmental programme is followed and includes creative, cognitive, music, movement and perceptual activities. Children are also provided with a wide variety of educational toys.

We place particular emphasis on the holistic development of the child and focus on the following learning areas: Literacy, Numeracy and Life Skills. The different learning areas on which we focus will ensure that children can work independently, work together with peers, make decisions and learn responsibility.

The daily programme will include:

06:30 – 08:00	Arrival and free play
08:00	Breakfast
08:20	Bible
08:40	Morning circle
09:00	Bathroom routine
09:10	Session 1 – academics
09:45	Snack (yoghurt and fruit)
09:55	Bathroom routine
10:00	Session 2 – art or gross motor
10:35	Free play
11:35	Bathroom routine
11:45	Story/music
12:00	Half-day children go home
12:15	Lunch
12:30	Rest time
14:00	Bathroom routine
14:10	Afternoon snack
14:30 – 18:00	Free play

FREE PLAY INDOORS	FREE PLAY OUTDOORS
Free art (painting, drawing, modelling)	Water and mud play
Tearing and cutting	Sand play
Pasting	Sensory play
Block area	Imaginative play
Fine motor activities (holding pencils, tongs and tweezers, puzzles, threading, weaving, decorating frames)	Gross motor activities (climbing, swinging, balancing, etc.)
Imaginative play	Block games
Book area	Ball games
Discovery area (interest table, matching and sorting activities)	Wheeled toys
Music area	Sandpit play
Writing area	Outdoor art activities

THEMES

We will offer a theme every two weeks. Themes are based on the child's world of experience and interests. You will receive a list of the respective themes each term. You are welcome to talk about them with your child at home or in the car. During Theme Discussion, the children actively participate. The Theme Table will display the theme of the week. Each week we will focus on a sound, number and concept. From time to time, children will have the opportunity to bring different items/pictures from home to share with the other children. This prepares them for oral work at primary school (show and tell).

LEARNING AREAS

The different learning areas on which we focus will ensure that children can work independently, work together with peers, make decisions and take responsibility. The following learning areas/play corners will be changed regularly so that children can develop different skills and do not become bored, e.g. construction, art, reading corner, imaginative play, experiments and literacy.

A great deal of attention will also be given to gross and fine motor skills, as well as sensory play and other perceptual activities.

ACADEMIC PROGRESS

Continuous assessment will take place throughout the year. In Term 1, an Adjustment Report will be sent to the parents of the Grade RR children. In Terms 2 and 4, the Grade RR children will receive a formal report. There is no report in Term 3 for Grade RR. The Grade R children will receive a formal report at the end of each term. During the term, the teachers will provide feedback on your child's development. If necessary, appointments will be arranged

if there are any concerns, so that we can address any problem or area of concern as soon as possible.

PARENT MEETINGS

Formal parent meetings will be held during Terms 1 and 2 for the Grade R children and attendance is **compulsory**. Parents will have the opportunity to make appointments with the teachers. Detailed feedback will be provided. If we have concerns about a child, there will be an opportunity in Terms 3 and 4 to make another appointment with the teacher. At the end of Term 2 there will be parent meetings for the Grade RR children.

HOMEWORK

We have a no-homework policy at our school. If there are things/work with which children struggle or which require more practice, we will inform parents. These things can then be practised at home in a fun, play-based way. It is important to us that our little ones play and spend time with Mom and Dad when they get home. Tips and fun ideas will be shared with parents. Grade R children will receive resources that can be used at home.

GRADE 1 SCHOOL-READINESS TESTS / EVALUATION

Around September/October, there will be an opportunity for parents to have the Grade R children evaluated for school readiness for Grade 1. The school will share all the necessary information with parents.

TERM REQUIREMENTS

Our children require the following items per term. Please bring the requirements to school during the FIRST week of school in a labelled plastic bag (with the child's name on it). Individual items do not need to be labelled.

Each parent is expected to send the required items each term.

TERM 1

- 2 packs of wet wipes
- 4 rolls of toilet paper
- 1 large bottle of Dettol (750 ml)
- 2 boxes of tissues
- 1 packet of plain plasters
- 1 liquid hand soap
- 1 bottle of air freshener
- 1 large bottle of hand sanitiser
- 2 rolls of paper towel
- 1 pack (ream) of white A4 paper

- 1 A3 flipfile

TERMS 2, 3 AND 4

We will let you know which requirements are needed for Terms 2, 3 and 4. Parents will receive a list at the end of the previous term. It will not include all the requirements again, only what is needed at school.

BOOK PACK

The Grade R children must purchase a book pack for the year. Each year we check which supplier can provide the best price for the pack. The amount will be communicated to parents and will appear on the January invoice. The items remain at school and are used daily. Parents will receive a list of everything included in the pack. This is compulsory for all Grade R children.

WHAT DO OUR CHILDREN BRING TO SCHOOL EVERY DAY?

- A clearly labelled bag/backpack with the child's first and last name, containing the following items:
- An extra clean set of clothes/underwear (everything labelled). Please make sure there is ENOUGH underwear for accidents/getting dirty – rather too much than too little.
- Children should please NOT wear their best clothes to school; we play and get messy a lot. Please do not worry about the clothes getting dirty.
- Lunchbox with healthy snacks and a bottle of water or cooldrink/juice (labelled)

  For the morning snack – please put the fruit and yoghurt in a ziplock bag.

  1 (one) bottle is enough. If the bottle is empty, we will fill it with nice cold water. This also encourages our children to drink water. Please try to stick to 1 (one) bottle; the children learn to take their own bottle from the "water tray", and if there is a different bottle all the time, they become confused.
- Sun hat (for hot summer days). The hats remain at school during the summer months.
- Sunscreen (for extra-hot summer days). Please apply it (especially in summer) to our children's faces and ears before they are dropped off in the mornings. We will apply sunscreen to their faces again in the afternoon.
- Shoes: the child must be able to put on and take off his/her own shoes.
- Summer: barefoot or very comfortable shoes/sandals.

LOST ITEMS

Lost-property crate: All items that are not labelled will be placed in the crate during the term. Please look there if you are looking for something that has been lost. We will place the crate at reception at certain times. PLEASE LABEL ALL ITEMS CLEARLY! Clear labelling prevents the

wrong items from ending up in bags. If an item belonging to another child accidentally ends up in your child's bag, please simply return it the next day.

LUNCHBOXES

WE ALWAYS KEEP THE LUNCHBOX AS HEALTHY AS POSSIBLE!

NO fizzy drinks or energy drinks, please! Lunchboxes and drink bottles must please be CLEARLY labelled. All loose containers in the lunchbox must also be clearly labelled. Water bottles should please not have screw-off lids (e.g. Valpré bottles).

Sweets and other treats may only be packed on a FRIDAY. (No chewing gum, please.)

For the morning snack, children should please bring a fruit and yoghurt.

BIRTHDAYS

A birthday is a big occasion in every child's life. We make a big fuss of the birthday child on his/her special day. The staff will make sure the child feels special and loved. Parents are welcome to send a birthday cake (with candles), cupcakes or party packs for the children to school. We do, however, ask that there not be TOO many sweets/treats. A suitable date must please be arranged with us in advance. You will receive a list at the beginning of the year with the birthdays of all the children.

ILLNESSES

Children with contagious illnesses must please be kept at home until their condition is no longer contagious. Children with a fever or who are ill unfortunately cannot be accommodated and should preferably be cared for at home.

Children on antibiotics must be cared for at home for at least the first 2 (TWO) days. Please inform us if your child is ill. We will only give a pain reliever (Panado) on your request, after contacting you. The necessary consent form must be completed and on file with us. Parents will be called if you send your sick child to school. We must think of all the other children as well as the staff.

Medicine book: The entry MUST be completed in full and parents must sign it. NO medication (other than Panado) will be given if there is no entry.

Please place the medication in the medicine container and do not leave it on the cupboard or in the child's bag.

Please also inform us what illness your child has/had, so that we can monitor the other children for any similar symptoms.

If your child has shown any of the following symptoms during the previous 24 hours, he/she should preferably stay at home:

- vomiting
- diarrhoea

- eye infection
- worms
- head lice
- high fever (37.8)
- rash
- any other contagious illness or childhood illness

Please inform us as soon as possible if your child has a contagious illness or head lice, so that we can inform the other children's parents.

If the doctor says it is safe for your little one to return to school, please send a doctor's certificate to school. This is very important!

PUBLIC HOLIDAYS / SCHOOL HOLIDAYS

At the beginning of the year, each parent will receive a date list indicating when KwetterBekkies Campus will be closed, including public holidays and school holidays.

Please note that no facilities will be available on those days. HOLIDAY CARE will be offered during the June/July and September holidays. There is no additional cost for holiday care. However, there will be NO HOLIDAY CARE in December when the school closes. A list will be put up beforehand to determine who will attend holiday care.

Please respect the date by which the list must be completed. Our holiday planning is done accordingly.

In DECEMBER, KwetterBekkies Campus and aftercare close together with the WCED schools and reopen in January together with the WCED schools. December fees are payable in full, as our fees are calculated over 12 (twelve) months.

EXTRAMURAL ACTIVITIES

Various extramural activities are offered at KwetterBekkies Kampus from February.

The following possible extramural activities are offered at KwetterBekkies Kampus:

- Kinderkinetika
- Robotics and coding
- Shift Netball
- Rugga Roots Rugby
- Dynamic Dance
- Wicket Cricket
- Cool-2-Feel

- Hockey

The above activities are offered once a week during school hours. Times and days will be sent to parents.

The fees for the above activities are additional and are NOT included in our monthly fees. The fees are paid directly to the persons responsible.

All the necessary information regarding the different extramural activities will be provided at our Information Evening at the beginning of the year. During our Information Evening there will be a display of the different extramural activities.

It would be good if every child could participate in at least 1 (one) extramural activity, but it is not compulsory. Our activities are determined and selected so that there is something for everyone to do and according to where there is the most interest.

OUTDOOR PLAY AREA

Our outdoor play area will be a safe and exploratory area where the children can enjoy playing, climbing and scrambling and simply be children. During outdoor play we will work on gross motor skills, social skills and healthy habits such as exercise. An experienced occupational therapist assisted us with the design of the playground.

PARKING

Please be considerate of one another when parking. We ask for your patience in this regard. Please do not linger unnecessarily when dropping off and collecting children. Please also make sure that no children get out of a vehicle and walk around the car.

PERSONAL INFORMATION CHANGES

Please inform us of any change of address, telephone number or doctor so that we can keep our information on file and on our system up to date.

TOYS

NO toys may be brought to school. They get lost, break and cause great sadness among the children. Exceptions may be made, taking the child's emotional needs into consideration. Sometimes children take blocks or other items from school home in their bags or trouser pockets . You do not need to be upset; simply ask that he/she return it the next day.

DRESS-UP CLOTHES / IMAGINATIVE PLAY / DRESS-UP DAYS

If you have old concert clothes/costumes lying around at home, e.g. old hats, clothes, scarves, handbags, fancy-dress costumes, wings, masks, etc., you are welcome to send them to school. Our children love dressing up.

I also ask that if we dress up for, for example, a theme or a specific day, parents make sure that their child wears something accordingly. It is not nice when they arrive at school and everyone is dressed up except them. Please do not incur unnecessary costs for this – look through the cupboards and think creatively. You will be informed of the dates in good time.

FUNDRAISING

There will be a fundraiser each term. The funds will be used to further improve and beautify our school. Everything will be reinvested in the school. You will be informed well in advance. We will appreciate your cooperation in this regard. We rotate the fundraisers so that they remain interesting for everyone. It is also a lovely way to meet new people and make new friends. Some of the fundraisers during the year will take place together with KwetterBekkies Daycare.

DISCIPLINE / BEHAVIOUR

If your child is guilty of bullying (hitting, pushing, biting, kicking, etc.) or behaviour that occurs regularly, please understand that we will inform you. We (parents and school) will then work together on a strategy to manage and stop the behaviour. If we experience discipline problems, we will also inform the parents so that we can work on them as a team. We use a "sticker chart" to motivate the children.

ANTI-BULLYING PROGRAMME

KwetterBekkies Campus will offer the Anti-Bullying Programme once (1) a year. During the programme, we will teach our children that we love one another and do not hurt one another with words or physically. This will be explained to the children in a very practical way.

COMMUNICATION

All correspondence will take place via email or WhatsApp. Please therefore make sure that we have your correct email address. It is important that parents pay attention to these written notices or WhatsApp messages, as important information is communicated.

A WhatsApp group will be created where Admin can quickly share information and also share photos with parents. We ask parents to use only the school groups created by the school and not to create class groups themselves.

NOTIFICATION OF ABSENCES

We must please be notified by 08:00 via email or WhatsApp to the Principal if your child is absent.

FACEBOOK PHOTOS / SOCIAL MEDIA

Please complete the necessary consent form for photos to be shared on Facebook/Instagram, if you approve. The form is completed together with the enrolment form. It is your choice as parents whether we may share photos on social media or not. Parents will receive a Google link where all the photos are uploaded.

PROFESSIONAL PHOTOS

Professional photos will be taken at KwetterBekkies Campus once a year. Parents will be informed of the date in advance. Ordering photos is at your own expense. There will be a list where you can indicate whether you would like photos to be taken. It is not compulsory.

FACEBOOK / WEBSITE

Please feel free to visit our website and Facebook pages to see what we do.

FB Uitzicht: https://www.facebook.com/KwetterBekkiesUitzicht

FB Sonstraal: https://www.facebook.com/KwetterBekkiesSonstraal

FB Brackenfell: https://www.facebook.com/KwetterBekkiesBrackenfell

FB KwetterBekkies Kampus: https://www.facebook.com/KwetterBekkiesKampus

Website: https://kwetterbekkies.co.za

SAFETY AND GATE

- If someone else will be collecting your child from school, the Principal must please be informed by telephone or WhatsApp. If parents' employees will be collecting the children, we must also be informed. Please send a photo via WhatsApp of the person collecting your child.
- NO child may be asked to open the gate. This is very important!
- Please make sure the gate is CLOSED when you leave.
- **The fee for the new Entry Guard in- and out-scanning APP, which will be rolled out early in 2027, is already included in the 2027 school fees.**

KWETTERBEKKIES T-SHIRTS / "SWEATERS"

We have KwetterBekkies T-shirts and "sweaters" which the children can wear. The T-shirts and "sweaters" will be available for purchase. Our KwetterBekkies children wear their T-shirts when we go on outings and on special occasions, as well as on any other day of the week. Orders for the T-shirts and "sweaters" will be placed at the beginning of the year and again later in the year if there are new children.

PAYMENTS AND FEES

Invoices are emailed to parents around the 24th of each month and are payable by month-end. All fees are therefore payable in advance. KwetterBekkies Campus fees are spread over 12 months.

KwetterBekkies Campus also has certain financial obligations that must be met monthly and we ask you to please make your payments promptly. If you have not paid by the second of the month, you will receive a reminder. From the 4th of the month, a 10% penalty will be charged. Discount applicable for parents with more than 1 (one) child or if school fees are pre-paid for the year.

MONTHLY FEES FOR 2027

Grade RR:

Full day x 5: R5 000 per month over 12 months (breakfast and lunch included)

Full day x 3: R3 750 per month over 12 months (breakfast and lunch included)

MONTHLY FEES FOR 2027

Grade R: Full day x 5

Grade R: R4 300 per month over 12 months (breakfast included)

Aftercare: R1 100 per month (lunch included) over 12 months

Holiday care is included in the monthly fees.

We try to keep our annual increase as low as possible, but there will be an ANNUAL increase every JANUARY, calculated taking into account the prevailing inflation rate and other economic/financial factors. School fees for the following year are only determined at the end of October of the current year and will thereafter be communicated to parents in writing.

OTHER FEES PAYABLE: 2027

Registration fee: R1 650 per child. (payable once-off)

The registration fee is payable when enrolling the KwetterBekkie.

The fee secures your child's place with us. The registration fee is NOT refundable. Children who may be re-enrolled for the following year do not pay the registration fee again.

Development fee: R1 400 per child. (payable annually)

The development fee is payable together with the January fee and is paid annually. The money is used to purchase stationery, cover administration costs and provide items such as new puzzles, educational games, toys and reading books.

TERMINATION OF ATTENDANCE

It is compulsory to give ONE full calendar month's written notice if you decide, for any reason, to withdraw your child. The full monthly fee is payable for the notice calendar month. Very important: No notice will be accepted for December month. Parents will still be required to pay December month's fees.

If children go on holiday during the school term or cannot attend school for any other reason, the monthly fee must still be paid. This also applies if parents decide, due to illness or on the recommendation of a paediatrician/doctor, to keep a child out of school for a period during the winter months.

BANK DETAILS

Account name: KwetterBekkies Dagsorg

Bank: FNB Cape Gate

Branch code: 250655

Cheque account: 62869408536

IMPORTANT:

Please ALWAYS use the following reference example with all payments: KBK followed by your child's name – e.g. "KBK Nika"

GENERAL INFORMATION

Please inform us about events that have taken place at home or in the family that could possibly cause unusual behaviour in your little one (e.g. Dad/Mom is away, someone has passed away, a pet is missing, etc.). This is VERY IMPORTANT! In this way we can give EXTRA love, attention and cuddles.

CONSTRUCTIVE FEEDBACK

We welcome you to come and speak to us immediately about any matter that concerns you so that we can address it. Without your input, we cannot build a strong and credible Campus.

All you need to do now is arrange an appointment to come and have a look around or complete the necessary enrolment form. We look forward to meeting you and your little one. If you have any questions, please ask.

The Grade RR and R program complements the home environment and we will continuously strive to create a safe and calm atmosphere
where children can learn, laugh and play.
We trust that your child will be truly happy at KwetterBekkies Campus.
My staff and I commit to looking after your child to the best of our abilities and knowledge.